



Here is the full description of the current volunteer roles (in order of need):

<https://www.signupgenius.com/go/10C0E45A5A922A7FAC61-december>

**Event Name:** StepUp Graduation Ceremony

**Date:** Thursday, December 8th

**Event Description:** StepUp Graduations happen four times per year to celebrate participant's accomplishments! Participants have taken part in 9 months of classes to better their lives and this is their night to shine! Participants even wear cap and gowns to commemorate their experience! We can use volunteer help with serving food, decorating the space, taking pictures and greeting participants and their families!

**Location:** White Memorial Presbyterian Church Gym. It is easiest to access on McDonald Lane, not on the Oberlin side

**Timing:** 4:30 to start setting up. Ceremony starts at 6:00pm. If we could have a few folks stay until the end to help clean up, that would be wonderful!

**Duties:** We can use help with picking up food, preparing and setting out the food and lightly decorating the space at White Memorial Church.

**Volunteers Needed:** 6 Volunteers

**Event Name:** StepUp Christmas Party

**Date:** December 13

**Description:** Volunteers will enjoy a festive and fun atmosphere with the families of StepUp Ministry. From present distribution, decorating the space, playing games with the children and more, there are so many fun activities that we would love volunteer help with!

**Location:** White Memorial Presbyterian Church

**Timing/Duties:** The basic volunteer shifts are outlined below-

**-Decorating Space and Set-Up**

2:00-5:00pm

**-Serving Meals and Helping with Childcare**

5:00-8:00

**-Gift distribution and Clean-Up**

7:00-8:30

**Volunteers Needed:** 5-10