St. Michael’s Episcopal Church considers requests for grants once a year. Requests should be submitted by August 1, with awards announced by the end of September. Requests should be submitted electronically using the following form to:  **grants@holymichael.org. Any additional information to be submitted should be included with this application and submitted as one document**

[The following request form is in a table format. As you respond to the following questions, each box will expand as needed.]

|  |  |  |
| --- | --- | --- |
| **Organization/funding recipient’s name** |  | **Date** |
|   |  |   |
| **Address** |
|   |
| **Phone #** |  | **Email address** |  | **Website** |
|   |  |   |  |  |
| **Organization Contact(s)** |
|   |
| **Person making funding request (include contact information)** |  | **Amount requested** |
|   |  |  |
|  |  |  |
| **Organization/agency/project’s mission or statement of purpose.**  |
|  |
|  |  |
| **How will the funds be used?** |
|   |
|  |  |
| **What are the expected benefits of the funding/project?** |
|   |
|  |  |

|  |  |
| --- | --- |
| **Is the organization a 501C(3)?** |  |
| **How many people does the organization serve annually?** |  |
| **What is your annual budget?** |  |
| **For agencies; what percent of your annual budget directly benefits recipients?** |  |

**Please list St. Michael’s parishioners who may be involved in this project.**

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**If you did not apply for a grant during the past two years, please include a statement of goals, values, future plans and any other information that you believe may help your application as an attachment.**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Committee Decision**  |  |  | **Date** |  |